

**City of La Porte Business Improvement District**  
**City Hall**  
**La Porte, IN 46350**  
**March 10, 2025**

President Ward called the March 10, 2025 meeting of the City of La Porte Business Improvement District Board to order at 5:04 p.m. The meeting was held at City Hall at 801 Michigan Avenue, La Porte, IN. Roll call of members of the Board was shown to be present or absent as follows:

**MEMBERS PRESENT:** Brad Adamsky, Vice-President Robin Clark, Hannah Dunham, President Lizz Ward, Clinton Worthington, Tommy Viere

**MEMBERS ABSENT:** Tu Bloom, Courtney Dickman, Patti Pierson, John Spiggle

**GUESTS PRESENT:** Amy Feikes, Charity Hlavsa, Jamie Novak

**MINUTES:** President Ward notified the board the February minutes will be presented for approval at the April 14 meeting.

**GUEST COMMENTS:** There were no comments from guests.

**COMMITTEE REPORTS:**

**Finance:** Spiggle was not in attendance to present the financial report. Novak mentioned she will be creating the claim forms for Spiggle to fill in the line item the claim needs to be paid from to help the approval process.

President Ward reported there were three claims from Mofield Properties for snow removal: \$2,610 on February 13, \$2,610 on February 15, and \$2,960 on February 17. Adamsky motioned to approve the claims as presented and Worthington seconded. Motion carried.

**Maintenance:** Novak presented a receipt for \$355.35 from Electric Time for two motors to repair the clock outside of city hall that was discussed at the February meeting and approved through an email vote. She asked for approval for payment to the credit card she used to purchase the parts. Adamsky motioned to approve the claim and Worthington seconded.

Novak also put out a labor quote request for the motors to be replaced. She recommends replacing both motors and keeping the existing working motor for extra parts. She asked four different electricians and received two responses. Marquis Electric quoted \$784 for one motor and \$1,297 for two motors. Continental quoted \$425 for one motor and \$780 for two motors. Adamsky recommended the board accept the quote from Continental and replace both motors at the same time. Novak told the board the motor that is currently in the clock is still working so when it is replaced, she will keep it downstairs at City Hall with her as the clock must always work. Adamsky motioned to use Continental to replace both motors and Viere seconded. Motion carried.

**Leaf & Snow Removal:** There was no report.

**Flowers:** Ward shared the quote from Perennials Galore for \$4,995 to fill the State Street planters not included in the State Street Garden Walk project with the Pax Center. The quote was previously approved through an email vote.

**Trees:** There was no report. Novak updated the board on the discussion from the February meeting about pruning the Bradford Pear trees. She spoke to the arborist for the City of La Porte and he told her the trees are

at the end of their lives and the BID needs to have a conversation about what to do if trees need to come down. Susan at Fresco on Jefferson Avenue made a request to have the tree removed. After looking into the issue, Novak noticed the tree was marked as a priority prune in 2022, but it was never serviced. She spoke to the street department and Tucker King who told her the BID can remove and prune trees within the board's boundaries and it will not come out of the board's budget.

Novak asked the board for approval to remove the tree in question and prune some other problem trees. Adamsky mentioned he was hesitant to begin removing trees until there is a long-term replacement plan in place, but if it has been a troublesome tree in the past and the business owner is requesting it, he does not see that setting a precedent for removing trees.

**Long-Term Planning:** Novak shared an invite with the board for a community feedback session coming up on March 12. One will be at city hall from 5-8 p.m. and the other will be at the Exchange from noon to 3 p.m.

**OLD BUSINESS:** Viere notified the board that the trees that were removed on Lincolnway last year before July 4<sup>th</sup> never had the stumps ground down. Novak will speak to the street department and get an answer to share with the board regarding the timeline for this job to be completed.

**NEW BUSINESS:** Feikes of Mofield Properties presented the board with a quote to water 134 planters for the coming season at \$4/planter totaling \$536 when all planters will be watered. Feikes stated they did 16 waterings last year at \$3.85/planter and did not water all the planters every time. President Ward requested a quote for the planters only on Lincolnway as the others may require less frequent waterings due to flowers being replaced with hardy plants. Adamsky motioned to approve the quote from Mofield Properties and Worthington seconded. Motion carried.

#### **ANNOUNCEMENTS/OBSERVATIONS:**

#### **Adjournment/Next Meeting**

There being no further business, Worthington entertained a motion to adjourn the meeting at 5:21 p.m. and Viere seconded. The next board meeting will be on April 14, 2025. ***If unable to attend this meeting, please contact Lizz Ward by email at lizzward@gmail.com***

*Respectfully submitted by: Lindsay Kneifel*