

**City of La Porte Business Improvement District**  
**City Hall**  
**La Porte, IN 46350**  
**July 10, 2023**

President Thaddeus Cutler called the July 10, 2023 meeting of the City of La Porte Business Improvement District Board to order at 5:07 p.m. The meeting was held at City Hall at 801 Michigan Avenue, La Porte, IN. Roll call of members of the Board was shown to be present or absent as follows:

**MEMBERS PRESENT:** Thaddeus Cutler, John Spiggle, Clinton Worthington, Lizz Ward, Tommy Viere, Robin Clark, Brad Adamsky

**MEMBERS ABSENT:** Jessica Granger, Courtney Dickman, Jim Kaminski

**GUESTS PRESENT:** Amy Feikes, Charity Hlavsa, Craig Phillips

**MINUTES:** President Cutler asked if there were any additions or corrections to be made on the July 10 minutes. Ward made a motion to approve the May 8 meeting minutes and Worthington seconded. There being no further discussion; motion carried.

**GUEST COMMENTS:**  
None.

**COMMITTEE REPORTS:**

**Finance:** Spiggle noted that the BID should be anticipating its May 2023 payment, which is expected to be \$51,950.86, and he reported \$216.64 in interest revenue in June for total revenues of \$52,167.50. \$42,752.80 total was paid in June for expenses. For expenses, repairs, and maintenance/sidewalks total \$4,380.00 in June, and for repairs and maintenance for planters totaling 38,372.80 in invoices for planting planters. There is \$129,264.98 left in cash and about \$69,648.30 left in budget.

There were 3 claims; One for Mofield Properties that include 4 weekly maintenance jobs at \$2,000 total, Mofield Properties for 7 waterings at \$535.15 for a total of \$3,746.05, and reimbursement of expenses paid by the Water Department of \$103.80. Total for all claims is \$5,846.85. Worthington motioned to accept the claims as presented and Viere seconded There being no further discussion; motion passed 7-0.

Phillips presented 3 claims from Emcore/Hyre for electrical repairs. One for \$840 for replacement of street light receptacles, and \$1,001.49 and \$521.36 for two invoices for ground level receptacles on Monroe and State Streets. After much discussion, a motion was made by Viere and Seconded by Adamsky to deny payment of the invoices for the ground level electrical receptacles due to the BID not having previously approved the work to be done in advance. After more discussion the motion was withdrawn. A new motion was made by Spiggle and seconded by Viere to approve payment of the \$840.00 invoice for the repair of the street light receptacles. Motion passed 7-0. An additional motion was made by Spiggle and seconded by Clark to approve payment of the other two invoices for ground level receptacle repairs totaling \$1,522.85. Motion passed 6-1 with Adamsky voting Nay.

**Maintenance:**

Phillips discussed the status of the irrigation system. He noted that he is still having trouble finding a contractor to conduct repairs of the irrigation system but is working diligently to find a solution. The new control panel has been received, and he is working with the supplier and manufacturer to retrieve the programming off the old control panel.

**Leaf & Snow Removal:** There was no report.

**Flowers:** Ward noted that the flowers appear to be in good shape after installation.

**Trees:** There was no report.

**Long-Term Planning:** Cutler announced that there will be a workshop of the full BID Board with Hitchcock Design Group to review and refine streetscape pattern book options that have been presented at 4:00 pm on Thursday July 18 at City Hall.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

A request was received from La Porte High School Athletic Department via Mayor Dermody to allow the schools to have both the August 15-September 30 and October 1-November 15 Time slots for banner placement for LPHS Fall Sports. Phillips also noted that Mayor Dermody wanted to notify the BID Board that the City intends to manage the banner placement program and schedule for 2024. After discussion on the topic, a motion was made by Adamsky and seconded by Clark to approve the request. The motion passed 7-0.

**ANNOUNCEMENTS/OBSERVATIONS:**

There were no announcements/observations.

**Adjournment/Next Meeting**

There being no further business, Worthington entertained a motion to adjourn the meeting at 5:47 p.m. seconded by Adamsky. The next board meeting will be August 14, 2023. ***If unable to attend this meeting, please contact Thaddeus Cutler by email at [thaddeus@thaddeusc.com](mailto:thaddeus@thaddeusc.com)***

*Respectfully submitted by: Craig Phillips*