



City of La Porte Historic Preservation Commission Meeting Minutes

Wednesday, September 14, 2022 at 5:30 PM

City Hall, Council Chambers, 801 Michigan Avenue

A meeting of the City of La Porte Historic Preservation Commission ("Commission") was held at City Hall Council Chambers, 801 Michigan Avenue, La Porte, IN, 46350 on Wednesday, September 14, 2022 at 5:30 P.M. ("Local Time"), pursuant to notice duly given in accordance with the rules of the Commission and the Indiana Open Door Law.

This meeting was called to order at 5:31 PM by Dr. Anna Weissman, President.

The board recited the Pledge of Allegiance.

On call of the roll, the members of the Commission were shown to be present or absent as follows:

MEMBERS PRESENT: Ms. Jo Happel, Dr. Anna Weissman, Ms. Cassie Holmquest, and Mr. Bruce Johnson, Ms. Barbara Krieg, and Ms. Fonda Owens.

MEMBERS ABSENT: Ms. Kelsey Gushrowski.

GUESTS PRESENT: Mr. David Heinold.

MINUTES: Bruce Johnson made a motion to **approve the August 16, 2022 regular meeting minutes** and the motion was seconded by Barbara Krieg. The motion passed (6-0).

CLAIMS: None.

HEARING OF VISITORS: None.

COA(s): None.

DEMOLITION REPORT: None.

LETTERS OF SUPPORT: Anna sent 2 letters to homeowners. Anna encouraged members to enter homes in the chart or send to her for posting.

TREASURER'S REPORT: Anna will discuss this under new business regarding the budget.

OLD BUSINESS:

- A. Sunflower Fair – Anna mentioned that the HPC will have a booth, canopy, table, and tablecloth at the Sunflower Fair this Saturday. The fee for the booth is \$75. Setup is at 7:30 am. Anna, Barbara, Bruce, Jo, Cassie, and David will split shifts at the booth. There was discussion about how many coloring books are available for sale at the event. David has 27 coloring books at City Hall. Jo has 100 coloring books. Bruce delivered 476 coloring books to the schools.

- B. Partnership with La Porte County Public Library – Anna mentioned that the library is putting together a few projects related to digital history of places in the community.

NEW BUSINESS:

- A. Postcard printing for designated homes – Anna explained that Cassie has been working on developing postcards as a way to launch new guidelines. The board discussed public outreach in the community. Barbara mentioned that the Realtors luncheon was praised by the Michigan City HPC board. The luncheon was a good opportunity to provide information about HPC items. The board discussed what they can do to help people in the community and other education/promotion ideas. Jo will bring updated dollar amounts for the next meeting on a quote for printing booklets of guidelines. Jo will also come up with the number of real estate offices, number of new t-shirts and sweatshirts for board members. The board will also need to identify how to spend the remaining \$1,920 in 2022. Mr. Bruce Johnson made a motion to approve the quote in the amount of \$20 for the postcards and the motion was seconded by Ms. Cassie Holmquest. The motion passed unanimously.
- B. Budget planning – Anna explained the 3 accounts that the HPC board has available. The coloring book sales restricted account is available to use for anything related to historic preservation. The tax-based account appropriated by City Council can only be used for professional services such as Indiana Landmarks commission assistance and memberships as well as any other professional service expenses. The coloring book sponsorships restricted account may only be used for coloring books.

OTHER BUSINESS: David explained that he has reviewed the Section 106 Review provided by the consultant for the Indiana Avenue Pavement Project Update. The information is available for review in the sharepoint drive.

Anna will email the board a basic budget for discussion regarding the 2023 tax-based appropriation account that details how funds will be spent on education, outreach, and professional services. The board will need to discuss at the next meeting how many coloring books will be needed for next year. The City HPC name needs to be displayed somewhere on the inside cover as the producer of the coloring books.

Barbara mentioned an idea for the board to consider doing Christmas window displays and other educational features to identify historic commercial buildings downtown.

Jo needs updated sizes for sweatshirts to provide the board.

ANNOUNCEMENTS: None.

There being no further business, Mr. Bruce Johnson made a motion to adjourn the meeting and the motion was seconded by Ms. Fonda Owens. The motion passed unanimously (6-0). The meeting adjourned at 7:00 PM.



Historic Preservation Commission President



Attest