



City of La Porte Historic Preservation Commission Meeting Minutes
Tuesday, July 19, 2022 at 5:30 PM
City Hall, Council Chambers, 801 Michigan Avenue

A meeting of the City of La Porte Historic Preservation Commission ("Commission") was held at City Hall Council Chambers, 801 Michigan Avenue, La Porte, IN, 46350 on Tuesday, July 19, 2022 at 5:30 P.M. ("Local Time"), pursuant to notice duly given in accordance with the rules of the Commission and the Indiana Open Door Law.

This meeting was called to order at 5:30 PM by Robert Alt, President.

The board recited the Pledge of Allegiance.

On call of the roll, the members of the Commission were shown to be present or absent as follows:

MEMBERS PRESENT: Ms. Jo Happel, Ms. Kelsey Gushrowski, Ms. Barbara Krieg, and Mr. Robert Alt.

MEMBERS ABSENT: Ms. Cassie Holmquest, Mr. Bruce Johnson and Dr. Anna Weissman.

GUESTS PRESENT: Mr. David Heinold, Councilwoman Laura Konieczny, and Mr. Peter Steele.

MINUTES: Barbara commented that the minutes should be revised to specify that only PEP is working on a Sunflower Fest tour. Ms. Barbara Krieg made a motion to **approve the June 21, 2022 regular meeting minutes with revisions as stated above** and the motion was seconded by Ms. Jo Happel. The motion passed (4-0).

CLAIMS: None.

HEARING OF VISITORS: Peter Steele provided a brief update that PEP is still working on the Progressive Dinner event and Sunflower Fest tour.

COA(s): None.

DEMOLITION REPORT: None.

LETTERS OF SUPPORT: Robert mentioned that two additional letters were sent and he is requesting more houses be added to the list for letters of support.

TREASURER'S REPORT: Kelsey explained that there are no changes in the treasurer's report. The board needs to submit a budget by October. Barbara questioned if the account balance for this year was still at \$480.75 and Robert explained that there will be a fee for creating the HPC email account in the amount of \$48.

OLD BUSINESS:

- A. La Porte Historical Coloring Book Update – David explained that he met with Bruce Johnson to review the grant report Bruce worked on and everything looked good. David will send the grant report to the board for comments and review prior to submitting to Indiana Humanities. David explained that he received an update from George Hanlin, Director of Grants at Indiana Humanities on how to report on the remaining \$450 that was left from the original grant application budget allotted for artist cost. Barbara questioned what this money can be used for and David explained that the original grant budget allowed for \$1,050 to be spent on artist cost, but only \$600 was spent. David reported that the board has \$450 remaining to spend for grant closeout. Jo made a motion to approve payment of \$450 to Bruce Johnson as a personnel contribution in the amount of \$450 for producing written material for the historical sites and the motion was seconded by Barbara. The motion passed (4-0).

Jo explained that the delivery date to the schools for coloring books will be August 15th for 442 students. The amount of students does not include St. John's. There was discussion about confirming whether all donations have been received for coloring book sponsorships. David will check the receipts and report to the board.

- B. Walking Tour with Library – Robert reported that the City will be putting an ad in the next newsletter that goes with water bills for the walking tour. The walking tour will be conducted the Thursday before the Sunflower Fest from 4:30 pm to 7:30 pm. The Library is putting out a newspaper advertisement. Robert mentioned that there might be another walking tour later in October. Robert explained that there are 20 signs and will have a new proof by Friday meeting with the Library. Barbara mentioned that the board will need to find out which houses for PEP by the Friday meeting with the Library.
- C. Indiana Landmarks Workshop – Robert provided an update for Anna that the workshop will be held at the Healthcare Foundation of La Porte on October 22nd from 10 am to 11:30 am.

NEW BUSINESS:

- A. Designated Home Brochure review changes – Robert explained that the new design guidelines have been posted to the HPC board webpage. Robert and Anna are working on brochure changes.
- B. HPC City Email Address update – Robert provided an update that the board has an HPC email address now for inquiries from the public that will be managed by David, Robert, and Anna.

OTHER BUSINESS: Robert mentioned that the board will need to get approval from Jess Bruder on the generic HPC business cards.

Barbara questioned if the board is allowed to sell the La Porte County Interim Report books and for how much per book.

Robert mentioned that he will ask Brett Binversie about setting up a booth at the La Porte Farmers Market. There was discussion about having Sunflower Fest booth as well.


Robert read the mission statement to the board for review. There was consensus among the board members to hold off on updating the mission statement.

ANNOUNCEMENTS: None.

There being no further business, Ms. Jo Happel made a motion to adjourn the meeting and the motion was seconded by Ms. Kelsey Gushrowski. The motion passed unanimously (4-0). The meeting adjourned at 6:20 PM.



Historic Preservation Commission President



Attest