



La Porte URBAN ENTERPRISE Association

Working for Our Economic Future

BUSINESS FACADE GRANT APPLICATION

Applications due by the January 31, 2019

Awards will be announced on or before March 20, 2019.

Revised 1/17/19

**La Porte Urban Enterprise Association
Business Facade Grant Application**

DATE: _____

BUSINESS NAME

CONTACT NAME & TITLE

ZONE BUSINESS PHYSICAL ADDRESS

CITY

STATE

ZIP

ZONE BUSINESS MAILING ADDRESS
(If Different from Physical Address)

CITY

STATE

ZIP

EMAIL OF LISTED CONTACT

PHONE

PROJECT DESCRIPTION (Select all that apply)

Awning Exterior Building Preparation (Tuck Pointing) Exterior Painting

ESTIMATED PROJECT COST * \$ _____ PROJECT TIMELINE _____

HOW MANY EMPLOYEES WORK AT THIS LOCATION? _____

HOW MANY EMPLOYEES RESIDE WITHIN THE ENTERPRISE ZONE? _____

HOW MANY JOBS WILL BE CREATED/ RETAINED AS A RESULT OF THIS PROJECT? _____

OFFICE USE ONLY

TOTAL GRANT AMOUNT: \$ _____ (*To be determined after acceptance into the program and meeting with the selected UEA project vendors) 80% _____ 20% _____

The information in this application submitted by the undersigned is true and correct to the best of my knowledge. Each document is a true and correct statement of the present state of affairs of the grantee and/or applicant. The undersigned authorizes the La Porte Urban Enterprise Association to check any and all references to verify the validity of the aforementioned information contained in this document. I also give permission for the use of the business name and photographs that may be taken by the LPUEA or a representative for media purposes.

SIGNATURE: _____ **DATE:** _____

Please return completed application to the LPUEA c/o Mary Jane Thomas, 7637 N. Kankakee Trail, Rolling Prairie, Indiana 46371. Applications may be scanned and emailed to mjthomas2027@gmail.com. Should you have any questions, please call Mary Jane Thomas at (219) 210-1857 or email her at mjthomas2027@gmail.com.

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Attach “Awning Fabric and/or Paint Palette Selection”

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Attach “Before” Pictures

La Porte Urban Enterprise Association Business Facade Grant Application

Introduction – The City of La Porte Urban Enterprise Association (hereinafter referred to as LPUEA) desires to financially assist La Porte Urban Enterprise Zone Businesses in the exterior rehabilitation of their building or property. Funds are available in the form of a grant to all qualifying applicants. Funds shall be used for awnings and painting of buildings. To qualify the business address must be within the City of La Porte Enterprise Zone and the Business Improvement District. The LPUEA will reimburse 80% of the eligible costs to be determined by the Board. The applicant is responsible for 20% of the project cost.

Purpose – The Business Facade Grant Program is intended to promote visual improvements of all businesses, including, historic preservation and structural integrity within the La Porte Enterprise Zone business community.

Eligibility – The business improvement must be physically located within the La Porte Urban Enterprise Zone and the Business Improvement District. All taxes and zone contributions must be current and the applicants must comply with city codes. The LPUEA will not consider an application from either a current or past beneficiary if submitted within **12 months** from the date of the issuance of LPUEA funds to that applicant. Eligibility will be determined by:

1. Enterprise Zone Businesses which own and operate a business out of the building that is to be improved;
2. Commercial/Retail Store fronts (includes expansions);

Terms

1. **Applications must be approved in writing before work is initiated.**
2. The LPUEA will be the contractor for all project costs.
3. If the project requires a building permit, a pre-selected contractor that is licensed with the City of La Porte is required to do the work. This pre-selected contractor must also be bonded and insured. The work must be performed in compliance with all applicable City of La Porte codes and ordinances.
4. The 20% match will be determined based upon the pre-selected vendor's contract.
5. Please attach swatches or design of the awning and/or paint color choices on Page 2 and submit with the application.

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- 6. The project MUST include the installation of an awning and/or exterior painting.**
7. Before photographs must accompany the application. Please attach “before” photographs on Page 3 and submit with the application. After photographs are to be provided by applicant.
8. The 20% match, in the form of a cashier’s check, made payable to the La Porte Enterprise Zone, must be deposited with the LPUEA on or before March 20, 2019. Cashier’s checks are to be mailed to Mary Ann Richards, LPUEA, 801 Michigan Avenue, La Porte, IN 46350.

Application and Approval Regulations

1. Eligible business/property owner submits application (Pages 1, 2 and 3) to LPUEA for staff review and processing January 31, 2019 At 4:00PM CST. Please retain pages 4 and 5 for your records.
2. LPUEA Business Committee acts, approving, modifying or denying the application.
3. The Business Committee submits a grant recommendation to the full LPUEA Board.
4. Full Board approves or denies the recommendations
5. All applicants are notified in writing of approval/denial.
6. Businesses/property owners are awarded the grants within the limits of the annual budget.
7. Award letters will be mailed on or before March 20, 2019.

If demand exceeds funds, projects may be approved or denied using criteria such as: jobs created, number of EZ residents employed, and structural vs. cosmetic improvements, location and overall project costs. All decisions are final.