

**April 2, 2019**

The Board of Public Works and Safety of the City of La Porte met in regular session in the Council Chambers on Tuesday April 2, 2019 at 9am.

**Present:** Mayor Krentz and Clay Turner

**Absent:** Mitch Feikes

**Pledge**

Mayor Krentz led the Pledge of Allegiance

**Minutes**

As each Member received an advance copy of the minutes from the March 19, 2019 meeting, Mayor Krentz stated they would dispense with the reading of the same and asked if there were any additions or corrections.

**Approval of Minutes**

Mr. Turner moved to approve the minutes as presented; motion seconded by Mayor Krentz and unanimously carried.

**Public Comment**

Dean White of 701 ½ Lincolnway thanked the Board for getting all the debris and leaves cleaned up on the curb in a timely manner, stated the downtown business owners like the fact that the truck traffic has reduced due to the bridge construction, would like to see the lighting issue resolved before it is time for outdoor dining and he recommended that the corner of Waverly Road and Pine Lake Avenue be cleaned up so everyone can enjoy the view of the lake.

**Clerk-Treasurer**

**Claims Approval**

Roger A. Galloway, Clerk-Treasurer, presented Civil City Claims in the amount of \$905,685.75. He noted this included PERF from the March 22<sup>nd</sup> Payroll, April Health Insurance, 2019 Liability Insurance and 2019 Workman's Comp Insurance.

**Motion/Vote – Approve Civil City Claims**

Mr. Turner moved to approve Civil City Claims in the amount of \$905,685.75; motion seconded by Mayor Krentz and unanimously carried.

The Clerk- Treasurer presented Water Claims in the amount of \$77,660.24. He noted this included PERF from the March 22<sup>nd</sup> Payroll and April Health Insurance.

**Motion/Vote – Approve Water Claims**

Mr. Turner moved to approve Water Claims in the amount of \$77,660.24; motion seconded by Mayor Krentz and unanimously carried.

The Clerk-Treasurer presented Sewage Claims in the amount of \$112,468.42. He noted this included PERF from the March 22<sup>nd</sup> Payroll and the April Health Insurance.

**Motion/Vote – Approve Sewage Claims**

Mr. Turner moved to approve Sewage Claims in the amount of \$112,468.42; motion seconded by Mayor Krentz and unanimously carried.

The Clerk-Treasurer presented Payroll for March 22, 2019 in the amount of \$392,052.89.

**Motion/Vote – Approve Payroll 3-22-19**

Mr. Turner moved to approve Payroll for March 22, 2019 in the amount of \$392,052.89; motion seconded by Mayor Krentz and unanimously carried.

The Clerk-Treasurer presented the 1<sup>st</sup> Quarter Payroll for April 1, 2019 in the amount of \$2350.52.

**Motion/Vote – Approve 1<sup>st</sup> Quarter Payroll 4-1-19**

Mr. Turner moved to approve the 1<sup>st</sup> Quarter Payroll for April 1, 2019 in the amount of \$2350.52; motion seconded by Mayor Krentz and unanimously carried.

**New Business**

**Request for Use: YMCA Triathlon**

Jessica Schultz from the YMCA requested street the following street closures: Grangemouth Drive, Waverly Road from the corner of Grangemouth to Garden Street, Garden Street to Orchard Avenue, Orchard Avenue to Lake Shore Drive and back to Grangemouth for the 40<sup>th</sup> Annual Triathlon on August 3, 2019 from 5:30am to 10:30am.

**Motion/Vote – Approve Request for Use: YMCA Triathlon**

Mr. Turner moved to approve the Request for Street Closures for the 40<sup>th</sup> Annual YMCA Triathlon as presented; motion seconded by Mayor Krentz and unanimously carried.

**Request for Signature: 2019 Cruise Night Agreement**

Nick Otis, City Attorney, presented an agreement for the Mayor to sign that lays out the details of the La Porte Cruise Night to take place on June 9, 2019 and it does include that Rusted Knuckles needs to give sufficient notice if the event needs to be cancelled otherwise they will have to pay for the overtime that will be scheduled for the event by the Police Department.

**Motion/Vote – Approve Request for Signature: 2019 Cruise Night Agreement**

Mr. Turner moved to approve the Request for Signature for the 2019 Cruise Night Agreement and authorize the Mayor to sign; motion seconded by Mayor Krentz and unanimously carried.

**Amendment to Agreement for Services: Civic Director**

Mr. Otis presented an Amendment to the Agreement for Services for the Civic Director. This is the same Agreement that has been approved since 2014 with an update of the year to 2019 and a dollar amount change from the County Visitors Bureau.

### **Motion/Vote – Approve Amendment to Agreement for Services: Civic Director**

Mr. Turner moved to approve the Amendment to the Agreement for Services for the Civic Director as presented; motion seconded by Mayor Krentz and unanimously carried.

### **Transit Triangle Service Agreement**

Tom MacLennan, Transporte Director, requested to enter into an Agreement with the City of Michigan City, City of La Porte, La Porte County and Purdue University Northwest. This extends the Transit Triangle Funding and Agreement until the end of 2022. Originally this Agreement was entered into in 2015 and it was to operate the Transit Triangle using Federal CMAQ money at 80% and the other four entities split the local match of 20%. The City of La Porte was responsible for 5% which was about \$25,000 a year. The CMAQ money has run out and we are moving to a different category of Federal Funding which is a 50/50 match which means the City of La Porte is responsible for \$31,215. Mr. MacLennan explained some of the changes that are taking place in the Transit Triangle including streamlining the routes, changing the hours to run all day and reducing the rates to ride. Mr. MacLennan asked the Board to accept the Agreement and asked the Mayor and Clerk- Treasurer to sign accordingly. Mr. MacLennan stated the amount is budgeted out of CEDIT.

Mr. Turner noted that these are good changes to the Transit Triangle but would like to see more advertising done for more people to advantage of it.

### **Motion/Vote – Approve Transit Triangle Service Agreement**

Mr. Turner moved to approve the Transit Triangle Service Agreement as presented; motion seconded by Mayor Krentz and unanimously carried.

### **Contract Amendment for Tree Inventory**

Beth Shrader, City Planner, presented an Amendment to the Lochmueller Group Sign Inventory Contract to include a Tree Survey. An outside contractor would perform the survey of all the trees in the public right of ways to compile a database with size, health, etc., to help handle our needs with maintenance and it will be kept updated when trees are removed or trimmed and will help with our asset management. There is a Federal Grant that pays 80% with a 20% being our local match which would increase the contract in the amount of \$67,370.00. Discussion was held regarding the decision to add it to the Lochmueller Contract.

### **Motion/Vote – Approve Contract Amendment for Tree Inventory**

Mr. Turner moved to approve the Contract Amendment for Tree Inventory as presented and authorize the Mayor to sign; motion seconded by Mayor Krentz and unanimously carried.

### **Change Order: HVAC Repairs 403 Oberreich Street**

Mary Ann Richards, Community Development Program Manager, presented a Change Order for HVAC repairs at 403 Oberreich Street with an increase to the contract in the amount of \$290.00. When being inspected it was found that there was a drain going to the shower that was going through a cold air return. We had to move the return and that is where the increase to the contract comes into play.

### **Motion/Vote – Approve Change Order: HVAC Repairs 403 Oberreich Street**

Mr. Turner moved to approve the Change Order for HVAC Repairs to 403 Oberreich Street in the amount of \$290; motion seconded by Mayor Krentz and unanimously carried.

### **Day of Giving: Fort La PlayPorte Rebuild**

Jen Noll, Human Resource Director, asked permission to allow all full time City of La Porte Civilian Employees to be paid for volunteering a day during their normal work day in the Fort La PlayPorte Rebuild during the week of June 5th if there supervisors approve. This does not include Police and Fire because of their separate contracts and would be up to their chiefs.

### **Motion/Vote – Approve Day of Giving: Fort La PlayPorte Rebuild**

Mr. Turner moved to approve the Day of Giving: Fort La PlayPorte Rebuild as presented; motion seconded by Mayor Krentz and unanimously carried.

### **Teneo Contracts**

Ms. Noll presented the final four Agreements for Teneo that include an invoice for the implementing fee to be paid by the Clerk-Treasurer's office, a Teneo Health Services Agreement, Scheduling and Service Fee Agreements and the Quantum Health Service Agreement. Ms. Noll asked the Board to approve the invoice and the four Agreements and authorize the Mayor to sign accordingly.

### **Motion/Vote – Approve Teneo Contracts**

Mr. Turner moved to approve the invoice and the four agreements for Teneo Health and authorize the Mayor to sign accordingly; motion seconded by Mayor Krentz and unanimously carried.

### **Handley Safe Routes to School: CE Consultant/FY19 Federal Aid Paving: CE Consultant Recommendation**

Nick Minich, City Engineer, asked to table the Handley Safe Route to School: CE Consultant and the FY19 Federal Aid Paving: CE Consultant Recommendations until tabulations can be finished and will make a recommendation at the next meeting.

### **Motion/Vote – Table Handley Safe Routes to School: CE Consultant/ FY19 Federal Aid Paving: CE Consultant recommendations**

Mr. Turner moved to table the Handley Safe Route to School: CE Consultant and the FY19 Federal Aid Paving: CE Consultant until next meeting; motion seconded by Mayor Krentz and unanimously carried.

### **2019 Street Paving Recommendation**

Mr. Minich stated that Bids were opened on Monday April 1, 2019 at 11am for the 2019 Street Paving for our 2018 Community Crossing Grant Funded Project. Two Bids were received with the first one from Walsh and Kelly in the amount of \$917,351.10 and the second one from Reith Riley in the amount of \$655,320.85. Mr. Minich stated they changed some things that they weren't sure how they would effect in order to better utilize restricted funds in the MVH Account. The Street Department will be assisting with trucking of millings and maintenance of traffic and that affected it in a positive way. One issue with the Community Crossings is that we cannot add streets because we are granted based on the streets we applied for. Mr. Minich reviewed the bid and made adjustments to quantities that would allow u to

correct additional ADA deficiencies in sidewalks. We are finding out that a lot of our streets that have pacer ratings of three are need of intermediate repairs. We had a patching line item, so he upped the patching line item from about 10% to 50% and in adjusting those quantities his recommendation would be to award the 2019 Street Paving to Reith Riley in the amount not to exceed \$919,112.63.

**Motion/Vote – Award 2019 Street Paving**

Mr. Turner moved to accept the Engineer’s recommendation and award the 2019 Street Paving Project to Reith Riley in the amount not to exceed \$919,112.63; motion seconded by Mayor Krentz and unanimously carried.

**Resolution Accepting Assignment of Tax Sales Certificates From the La Porte County Board of Commissioners**

Mr. Otis presented the Resolution Accepting Assignment of Tax Sales Certificates From the La Porte County Board of Commissioners. There are seven properties that the City would be accepting if this Resolution is approved including the Don George Ford property on Pine Lake Avenue. Discussion was held regarding a few of the properties including Lake, Rose, Allen and Home Streets.

**Motion/Vote – Approve Resolution Accepting Assignment of Tax Sales Certificates From the La Porte County Board of Commissioners**

Mr. Turner moved to approve the Resolution Accepting Assignment of Tax Sales Certificates From the La Porte County Board of Commissioners as presented; motion seconded by Mayor Krentz and unanimously carried.

**Resolution 2-2019-B**

**Resolution Accepting Assignment of Tax Sales Certificates From the La Porte County Board of Commissioners**

**Unfinished Business**

**Meter Project Update**

Todd Taylor, Water Department Director, stated 8400 meters have been changed out which leaves about 150 meters. He would like the Board to review the list of remaining addresses that need to be changed before shutting off their water.

**Department Reports**

**Police:** Tom Owens, Police Chief, read a resignation letter from Patrol Officer Chad Keen stating that his final day employed will be two weeks from March 25, 2019, effective April 8, 2019. Chief Owens asked the Board to accept the Letter of Resignation and fill the vacancy when vacated.

**Motion/Vote – Accept Resignation Letter and Fill Vacancy**

Mr. Turner moved to accept the Resignation Letter from Officer Chad Keen and instructs the Police Merit Commission to begin the necessary procedures to fill the vacancy created by the resignation; motion seconded by Mayor Krentz and unanimously carried.

**Sewage:** Jerry Jackson, Wastewater Department Director, stated they made three offers to properties in the 700 block of A Street. 701 and 705 accepted the offers and the third refused. He is asking the Board to allow him to proceed with the two purchases and to make another offer on 709 who are willing sellers.

**Motion/Vote – Approve Request to Proceed with Purchases of Properties and Making another Offer to Purchase**

Mr. Turner moved to approve the Directors Request to Proceed with the Purchases of Properties on A Street and to make Another Offer to Purchase as presented; motion seconded by Mayor Krentz and unanimously carried.

**Water:** Mr. Taylor noted they will be starting the Water Flushing April 14<sup>th</sup> of 15<sup>th</sup>

**Engineering:** Mr. Minich requested permission to Bid/Quote the 2019 ADA Sidewalk Project

**Motion/Vote – Approve Request to Bid/Quote 2019 ADA Sidewalk Project**

Mr. Turner moved to approve the Request to Bid/Quote 2019 ADA Sidewalk Project as presented; motion seconded by Mayor Krentz and unanimously carried.

**Park:** Mark Schreiber, Park Director, stated the Park restrooms are scheduled to be open starting April 15<sup>th</sup> from 7am to 7pm.

Dedication of the Fitness Court at Kesling Park will be April 12, 2019 at 4pm and there will be a fitness competition between the Fire Department and Police Department along with some mini boot camps.

Mr. Schreiber also reminded residents that it is City Ordinance to pick up after your pet in a City Park.

**City Planner:** Ms. Shrader presented a proposal from our contractor for the Landfill, AECON. The methane sampling wells that were authorized in January that once installed came back with a level of methane that required an immediate response to ensure health and safety to the adjacent residents. We were able to ensure that everybody is safe and Jerry Jackson helped Ms. Shrader take readings inside of homes and installed combustible gas alarms in each of the homes. The homeowners are very cooperative and now we are moving onto the next stage which is to meet the regulatory requirements for IDEM which is to determine the extent of the offsite methane migration and then we need to come up with a plan to ensure that the methane stays onsite. Ms. Shrader has worked with our current consultant, AECON, and took the first two tasks that they proposed which is what we have available to pay for right now and the most urgent. The other steps can be taken in the future. Ms. Shrader stated the amount for the first two steps is in the amount of \$37,600 and she worked with the Clerk-Treasurers office to ensure that we have funds since this was not budgeted or expected.

**Motion/Vote – Approve First Two Steps in the Proposal from AECON**

Mr. Turner moved to approve the First Two Steps in the AECON Proposal as presented in the amount of \$37,600; motion seconded by Mayor Krentz and unanimously carried.

Ms. Shrader also noted the 2<sup>nd</sup> Annual Housing Fair will take place on April 13, 2019 at the Civic Auditorium in the lower level from 10am to 2pm.

**Adjourn**

There being no further business, Mr. Turner moved to adjourn; motion seconded by Mayor Krentz and unanimously carried.

**Approve:** \_\_\_\_\_  
**Mark A. Krentz, Mayor**

**Attest:** \_\_\_\_\_  
**Roger A Galloway, Clerk-Treasurer**

**Approved: April 16, 2019**