

March 19, 2019

The Board of Public Works and Safety of the City of La Porte met in regular session in the Council Chambers on Tuesday March 19, 2019 at 9am.

Present: Mayor Krentz, Clay Turner and Mitch Feikes

Absent: None

Pledge

Mayor Krentz led the Pledge of Allegiance

Minutes

As each Member received an advance copy of the minutes from the March 5, 2019 meeting, Mayor Krentz stated they would dispense with the reading of the same and asked if there were any additions or corrections.

Approval of Minutes

Mr. Feikes moved to approve the minutes as presented; motion seconded by Mr. Turner and unanimously carried.

Public Comment

Dean White of 701 ½ Lincolnway addressed the debris and leaves in the curbs of the street, would like to see signage for La Porte on the highways and he also noted that he pays for an outlet for outdoor lighting for Four Season Asian Fusion and is having issues with the outlet going out and would appreciate help with these issues.

Clerk-Treasurer

Claims Approval

Roger A. Galloway, Clerk-Treasurer, presented Civil City Claims in the amount of \$590,490.30. He noted this included PERF from the March 8th Payroll, 4th Quarter Local Match to Transit and a Payment of \$125,271.00 towards the new Fire Truck which was encumbered funds.

Motion/Vote – Approve Civil City Claims

Mr. Feikes moved to approve Civil City Claims in the amount of \$590,490.30; motion seconded by Mr. Turner and unanimously carried.

The Clerk-Treasurer presented Payroll for March 8, 2019 in the amount of \$395,753.87.

Motion/Vote – Approve Payroll 3-8-19

Mr. Turner moved to approve Payroll for March 8th in the amount of \$395,753.87; motion seconded by Mr. Feikes and unanimously carried.

The Clerk- Treasurer presented Water Claims in the amount of \$77,603.85. He noted this included PERF from the March 8th Payroll.

Motion/Vote – Approve Water Claims

Mr. Feikes moved to approve Water Claims in the amount of \$77,603.85; motion seconded by Mr. Turner and unanimously carried.

The Clerk-Treasurer presented Sewage Claims in the amount of \$78,434.55. He noted this included PERF from the March 8th Payroll.

Motion/Vote – Approve Sewage Claims

Mr. Turner moved to approve Sewage Claims in the amount of \$78,434.55; motion seconded by Mr. Feikes and unanimously carried.

The Clerk-Treasurer asked the Board’s permission to do a temporary loan in the amount of \$275,000 from CEDIT to the Fire Pension Fund until the City receives our semi-annual reimbursement from the State in June.

Motion/Vote- Approve Temporary Loan for Fire Pension

Mr. Feikes moved to approve the Temporary loan in the amount of \$275,000 from CEDIT to the Fire Pension Fund as presented; motion seconded by Mr. Turner and unanimously carried.

New Business

Request for Use: Jaycees 4th of July Parade/ Jaycees Arts and Crafts Festival

This is the annual request from the Jaycees for the route for the 4th of July Parade from 7:30am to 1:30pm and for the Jaycees Arts & Crafts Festival to be held on June 29th.

Motion/Vote – Approve Request for Use: Jaycees 4th of July Parade/Jaycees Arts and Crafts Festival

Mr. Turner moved to approve the Request for Use for the Jaycees 4th of July Parade and the Jaycees Arts and Crafts Festival contingent on receiving proof of insurance for the Arts and Crafts Festival; motion seconded by Mr. Feikes and unanimously carried.

Request for Signature: Jaycees State Highway Permit

The Jaycees are requesting Mayor Krentz to sign the State Highway Permit for the Jaycees 4th of July Parade.

Motion/Vote – Approve Request for Signature: Jaycees State Highway Permit

Mr. Feikes moved to approve the Request for Signature for the State Highway Permit and authorize Mayor Krentz to sign; motion seconded by Mr. Turner and unanimously carried.

Consent to Sublease

Nick Otis, City Attorney, presented the Board with a request to consent to sublease the train depot/central station plaza. The City of La Porte leases from Norfolk Southern and in turn the City leases to the Chamber of Commerce. This is a consent to allow the Chamber of Commerce to sublease to La Porte County Leadership and authorize the Mayor to sign.

Motion/Vote – Approve Consent to Sublease

Mr. Turner moved to approve the Consent to Sublease as presented and authorize the Mayor to sign; motion seconded by Mr. Feikes and unanimously carried.

Request for Lien Dismissal

Nick Minich, City Engineer, presented a Lien Dismissal for Lot 7 Block 8 of Niesen Street. This is a Habitat for Humanity Project and the Grass Lien is in the amount of \$274.44 and the Demo Lien is in the amount of \$9,875.

Motion/Vote – Approve Request for Lien Dismissal

Mr. Feikes moved to approve the Request for Lien Dismissal as presented; motion seconded by Mr. Turner and unanimously carried.

Pay Requests: Schneider Electric

Mr. Minich presented Pay Request #11 for Water in the amount of \$163,624.60, Pay Request #11 for Sewage in the amount of \$78,395.36 and Pay Request #12 for Sewage in the amount of \$308,801.20. The Total for all three Pay Requests is \$550,821.16. There is still one more Water Pay Request and a possibly a City Building Pay Request left.

Motion/Vote – Approve Pay Requests: Schneider Electric

Mr. Feikes moved to approve Pay Requests for Schneider Electric for a total of \$550,821.16; motion seconded by Mr. Turner and unanimously carried.

Request to Hold City Auction

Tom Owens, Police Chief, requested permission to hold the City Auction on Saturday May 14th at 9am at the Transporte Building.

Motion/Vote – Approve Request to Hold City Auction

Mr. Turner moved to approve the Request to Hold City Auction as presented; motion seconded by Mr. Feikes and unanimously carried.

2019 Certifications and Assurances

Mr. Otis presented the Board with the 2019 Certifications and Assurances. This is done annually to receive our Federal Funding and it certifies that our Transit Department is in compliance. He is asking for approval and ask that the Mayor and City Attorney to sign.

Motion/Vote – Approve 2019 Certifications and Assurances

Mr. Turner moved to approve the 2019 Certifications and Assurances as presented; motion seconded by Mr. Feikes and unanimously carried.

Approval of Agreement, Information Statement and Payment to East Isles

Jen Noll, Human Resource Director, stated these are the last contracts from our move to a new captive. She asked for Approval of Agreement, Information Statement and for the Clerk-Treasurer to execute payment to East Isles.

Motion/Vote – Approve Agreement, Information Statement, and Payment to East Isles for New Captive

Mr. Feikes moved to approve the Agreement, Information Statement, and Payment to East Isles for our new Captive as presented; motion seconded by Mr. Turner and unanimously carried.

Unfinished Business

Meter Project Update

Todd Taylor, Director of Water Department, stated they are in the final stretch of the meter project.

Department Reports

Police: Chief Owens reported the Canine Rambo passed away at 1:30pm on March 15, 2019

Street: Mike Frazee, Director of Street Department, asked the Boards permission to purchase crack sealing material from Sherwood Industries in the amount of \$12,000.

Motion/Vote – Approve Crack Sealing Material

Mr. Feikes moved to approve the purchase of Crack Sealing Material from Sherwood Industries in the amount of \$12,000; motion seconded by Mr. Turner and unanimously carried.

Engineering: Mr. Minich presented a Request for Street Closures for the La Porte High School Commencement on June 9th from 1pm to 4pm. The closures are Klimczak Drive from F Street to C Street and C Street from 7th to 10th and they will need assistance with barricades.

Motion/Vote – Approve Request for Street Closures for LP Commencement

Mr. Turner moved to approve the Request from La Porte High School for Street Closures for Commencement on June 9th; motion seconded by Mr. Feikes and unanimously carried.

Mr. Minich also stated the Paving Bids are due April 1st and he will have a recommendation at the April 2nd meeting. There is also a May letting for 18th/Crescent, Federal Aid Project and Handley School Safe Crossing. These projects will start in June.

Adjourn

There being no further business, Mr. Feikes moved to adjourn; motion seconded by Mr. Turner and unanimously carried.

Approve: _____

Mark A. Krentz, Mayor

Attest: _____

Roger A. Galloway, Clerk-Treasurer

Approved: April 2, 2019

