

**La Porte Park and Recreation Department
Board Minutes
February 13, 2019**

The meeting was called to order by President Mitch Feikes. Also in attendance were Karen Ellison, Nicole Messacar, Tom Graham, Mark Schreiber, Kyle Cashmer, Brett Binversie, Karyl Feikes and Roberta Mumaw.

Mitch Feikes led the attendees in the Pledge of Allegiance.

Mitch Feikes welcomed Karen Ellison to the Board.

Recognitions

None

Minutes

The previous month's minutes were unanimously approved on a motion by Tom Graham, seconded by Nicole Messacar.

Bills and Claims

The bills and claims were unanimously approved on a motion by Nicole Messacar, seconded by Tom Graham.

Public Comment

None

Sub-Committee Reports

None

Old Business

Mark Schreiber updated the Board on Fort the Play Porte. There are 3.5 weeks left in the fundraising campaign. To date there has been approximately \$24,000 raised. The goal is to raise \$50,000 to qualify for a matching grant through the Indiana Housing and Community Development Authority. A pre-construction meeting will be set for early April with Play By Design coming in to work with volunteers and informing us what will specifically be needed for this build. We will be reaching out to churches and service organizations as well as the school corporation to try to get large groups of volunteers to come in to help with the build. Everything is currently on track for the June 10-15 build.

Mark Schreiber informed the Board that the dedication for the Chessie Trail will be March 29, 2019. The trail will need to be accepted by the Board at the March meeting. The City attorney and City Planner are currently reviewing areas that may require an easement or memorandum of understanding for future maintenance/enhancements. Unfortunately, we recently had someone that slid off the road and knocked over one of the flashing signals on Truesdale Ave. The Hawk signals will become active on March 29. Mitch Feikes questioned if there would be any addition pedestrian crossing signs placed along Pine Lake Ave. Mark Schreiber has been asked that question by others and has passed that information on.

New Business

Mark Schreiber presented the 2018 Annual Report to the Board. The Board will need to formally accept the report tonight. Mark has encouraged the Board to review the report and contact him with any questions or concerns. The 2018 Annual Report was accepted unanimously on a motion by Nicole Messacar, seconded by Tom Graham.

Mark Schreiber requested permission from the Board to create a position for a Travel Baseball/Instruction Coordinator. This position will oversee the La Porte Wreckers program, which is the Park Departments part time travel program. All participants are required to play in our regular summer league program and must try out for the Wreckers program. There is an additional charge to play on the travel team, and the this position will be paid through those fees, as well as from the non reverting tournament account if it is needed. This position will help to

take the duties off the Recreation Director as well as to improve on the program. A motion was made by Tom Graham to approve the contract for the Travel Baseball/Instruction Coordinator, seconded by Karen Ellison. Motion passed unanimously.

Mark Schreiber requested permission from the Board to expand the duties of our outside sales representative position. This position was created several years ago to strictly for the selling of the advertising signs that are at the ball fields. We are wanting to add selling sponsorships to the duties of this position for events such as our night bike ride, Winterfest, etc. This position is strictly commissioned based. The motion to hire and add selling sponsorships to the current outside sales representative was unanimously passed on a motion made by Tom Graham, seconded by Nicole Messacar.

Mark Schreiber requested permission from the Board to allow him to sign the contract for the Beechwood Golf Professional for another year. There were no changes made to the contract. The motion was made to allow Mark Schreiber permission to sign the contract for the Beechwood Golf Professional by Tom Graham, seconded by Nicole Messacar. Motion passed unanimously.

Kyle Cashmer requested permission from the Board to attend his annual PGA Conference. This is a \$100 registration fee, plus \$283 hotel fee. The request was unanimously approved on a motion by Tom Graham, seconded by Nicole Messacar.

Mark Schreiber requested permission from the Board to attend a seminar in Elm Hurst, IL regarding sports surfaces. The seminar will be held on March 12 and the registration fee is \$150. The request was approved unanimously on a motion by Nicole Messacar, seconded by Karen Ellison.

Board/Department Comments

Karen Ellison asked if t-shirts are provided for the night bike rides. The t-shirts are included in the registration fee.

Mark Schreiber informed the Board that the RFQ's for Soldiers Memorial Park are expected to be turned in prior to next month's Park Board meeting and will be on the agenda once they are received. This will take from the Master Plan and make a more tangible plan that will focus on the most southern area of the Park.

Mark Schreiber also reminded the Board that the Mayor's State of the City will be held on Friday March 8 at the Civic Auditorium.

Brett Binversie reminded that Board that the Mayor's Ball will also be held at the Civic Auditorium on March 9.



Mitch Feikes, President



Roberta Mumaw, Secretary

Approved: 3/20/19