

**Minutes of the
La Porte City Fire Department
Merit Commission
January 8, 2020**

The La Porte City Fire Department Merit Commission met on January 8, 2020 at the Main Fire Station. Present were Commission members, James Edwards, Edward Gondeck, Darrell Crites and Gary Travis. Also present were Andrew Snyder, Chief and Kelly Burke, Assistant Chief.

The meeting was called to order by President Edwards at 6:32 pm. The minutes from the December, 2019 meeting were not available for reading.

The meeting opened with the election of the Commission Officers for 2020. Unanimously elected were Dr. James Edwards as President, Gary Travis as Vice President and Darrell Crites as Secretary. With the recent resignation of Jessica Romine, there is one vacancy on the Commission. Chief Snyder reported the the Firefighters were accepting nominations to fill the position, planning to conduct the election before the next Merit Commission in February .

Chief Snyder reported that the final Performance Appraisal had been completed on this date. The individual has 10 days to appeal the evaluation but Chief Snyder did not expect an appeal.

President Edwards confirmed the promotional testing dates of January 13, 14, 15 and 16 at 1:00 pm. Two Commission members would be needed to administer the tests on each day. The members of the Commission volunteered to do so, planning to arrive at 12:30 each day for the set up.

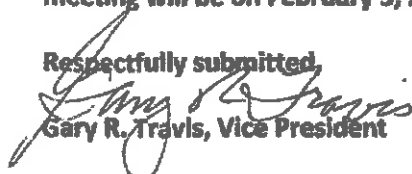
Chief Snyder informed the Commission the Firefighter, Tyler Weller, had resigned his position on December 18, 2019 in order to accept a position of Firefighter with the New Carlisle Department. It would be effective on January 8, 2020. President Edwards submitted the next candidate, Chester Holt, to Chief Snyder for processing.

Chief Snyder reported that Firefighter candidate, Jacob Cooney's assessment had been completed and was forwarded to the State PERF Board for approval, before an offer of employment can be made.

Gary Travis reported that the La Porte High School Cafeteria had been reserved, at no cost, for the new applicant aptitude testing on April 11, 2020 from 7:30 to 11:00 am. Plans to make the application packets available for pick up in mid February were discussed. Also discussed was the need to establish a time by which the applicants must earn their CPAT Certification and options for placing the advertisement. These issues will be discussed further at the next meeting of the Merit Commission.

There being no further business, the meeting was adjourned at 7:10 pm. The next monthly meeting will be on February 5, 2020 at 6:30 pm.

Respectfully submitted,


Gary R. Travis, Vice President